

Reorganization Meeting
Board of Supervisors
West Caln Township
Monday January 5, 2014

The annual Reorganization Meeting of the West Caln Township Board of Supervisors was held on Monday January 5, 2015 at 7:00 P.M. in the Township Municipal Building. Present were Supervisors Martin, Martz, and Pfitzenmeyer, Solicitor Moskowitz, Police Chief Martinez, Fire Marshal Peters, Road Forman Touchton, Assistant Manager Russell, and Manager/Secretary Dunlap. There were 5 citizens in attendance.

Supervisor Pfitzenmeyer opened the meeting and lead in the salute to the flag. He then turned the meeting over to Solicitor Moskowitz for reorganization.

Mr. Moskowitz asked for nominations for the position of Supervisors Chairman. Mr. Martz nominated Mr. Pfitzenmeyer for that position. Mr. Martin then seconded the nomination. By a vote of 3-0, Mr. Pfitzenmeyer was elected as Chairman.

Mr. Moskowitz then asked for nominations for the position of Vice Chairman. Mr. Pfitzenmeyer nominated Mr. Martz for this position. Mr. Martin seconded the nomination. By a vote of 3-0, Mr. Martz was elected Vice Chairman.

Mr. Moskowitz then asked for nominations for the position of Roadmaster. Mr. Pfitzenmeyer moved to have all three Supervisors serve as Roadmasters. Second, Mr. Martz. Questions, none. Vote was 3-0 in favor.

With the Board reorganized. The following appointments were considered.

Administration:

Township Manager, Secretary, and Zoning Officer.....Gary L. Dunlap
Assistant Manager, Treasurer.....Tammy Russell
Clerk (Part-Time).....Barbara Goodman

Mr. Pfitzenmeyer moved to reappoint all Administration Personnel. Second, Mr. Martz. Questions, none. Vote was 3-0 in favor of the motion.

Police:

Police Chief.....Curt Martinez
Sargent.....Chris Fries
All Part-Time Officers currently on the Roster.

Mr. Pfitzenmeyer moved reappoint all Police Personnel. Second, Mr. Martz. Questions, none. Vote was 3-0 in favor of the motion.

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Road Department:

Road Forman.....Allen Touchton
Laborer.....Jason Fryberger
Truck Driver/Operator.....David Gay
Truck Driver/Operator.....Jonathan Horblinski
Truck Driver/Operator.....Gerald Patton, Jr.
Truck Driver/Operator (Part-Time).....Robert Peters
Laborer (Part-Time).....John Steele

Mr. Pfitzenmeyer moved to reappoint all Road Department Personnel. Second, Mr. Martz. Questions, none. Vote was 3-0 in favor.

Other Appointments:

Solicitor.....Law Offices of Keen, Keen, and Good
Zoning Board Solicitor.....Gawthrop Greenwood, P.C.
Township Engineer.....E. B. Walsh Associates
Emergency Management Coordinator.....Paul Pfitzenmeyer
Assistant Emergency Management Coordinator.....David Stein
Vacancy Board.....Donald H. Hannum
Appointed Auditor.....M Cynthia Quinn
Fire Marshal.....Robert Peters
Building Inspector.....Pete Kingsley, Commonwealth Code Inc.
Earned Income Tax Collector.....Keystone Collections
Deputy Real Estate Tax Collector.....Berkheimer Associates

Mr. Pfitzenmeyer moved to reappoint all to their respective positions. Second, Mr. Martin. Questions, none. Vote was 3-0 in favor.

Bank Depositories:

General Fund, Liquid Fuels, Payroll.....DNB First
General Fund.....Citadel FCU

Mr. Martz moved to keep DNB First and Citadel as depositories. Second, Mr. Pfitzenmeyer. Questions, none. Vote was 3-0 in favor.

Tax Rates:

Real Estate Tax.....1 Mill
Earned Income Tax.....1% (1/2% Township, 1/2% School District)
Real Estate Transfer.....1%

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Mr. Pfitzenmeyer moved to approve the Tax Rates. Second, Mr. Martin. Questions, none. Vote was 3-0 in favor.

Supervisor's Meeting Schedule:

2nd and 4th Monday of each month, with the exception of May, November and December. May will be the 2nd and 3rd Monday. November and December will the 1st and 2nd Monday.

Mr. Pfitzenmeyer moved to approve the meeting schedule. Second, Mr. Martz. Questions, none. Vote was 3-0 in favor.

Employee Holidays:

New Years Day, Good Friday, Memorial Day, July 4th, Labor Day, Thanksgiving Day, Day after Thanksgiving, Christmas Day, and ½ Day Christmas Eve and New Years Eve.

Mr. Pfitzenmeyer moved to approve the holidays. Second, Mr. Martz. Questions, none. Vote 3-0 in favor.

Employee Wages:

Mr. Pfitzenmeyer moved to grant a 3% increase to all Administration, Road Crew, and Police Chief. (No increase at this for Police Association Members as they are negotiating a new Contract). He further moved to increase Robert Peters salary to \$18.00 Hr. Second, Mr. Martz. Questions, none. Vote 3-0 in favor.

Legal Advertising:

Daily Local News

Mr. Martz moved to use the Daily Local News for all Legal Advertising. Second, Mr. Martin. Questions, none. Vote 3-0 in favor.

Mr. Pfitzenmeyer moved to retain memberships in the following organizations. Pa. Parks and Recreation, Brandywine Valley Assoc., Brandywine Conservancy, Chester County Historic Preservation, and COSTARS. Second, Mr. Martz. Questions, none. Vote 3-0 in favor.

Resolution #1-15, Designation of Emergency Service Providers.

Mr. Pfitzenmeyer moved to approve the resolution as read. Second, Mr. Martin. Questions, none. Vote was 3-0 in favor.

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Resolution #2-15, Waiving Employee contributions to Pension Plan.

Mr. Pfitzenmeyer moved to approve the resolution. Second, Mr. Martin. Questions, none. Vote was 3-0 in favor.

Fees for Park Use. Tabled.

Millage Rate for private vehicle us for Township purposes.

Mr. Martin moved to set the rate as provided by the IRS. Second, Mr. Pfitzenmyer. Questions, none. Vote was 3-0 in favor.

Treasurer's Bond.

Mr. Martin moved to set the Treasurer's Bond amount at \$3,500,000.00. Second, Mr. Pfitzenmeyer. Questions, none. Vote 3-0 in favor.

Appointment to Zoning Hearing Board.

Mr. Pfitzenmeyer moved to reappoint William Terry to the Zoning Hearing Board. Second, Mr. Martz. Questions, none. Vote was 3-0 in favor.

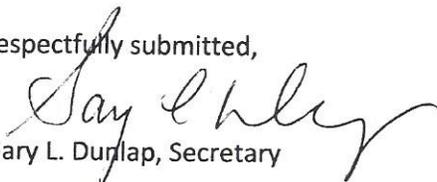
Other Business:

Mr. Pfitzenmeyer moved to place a lein against Americorp Homes on the lots in Calnshire for unpaid Engineer Invoices. Second, Mr. Martz. Questions, none. Vote 3-0 in favor.

The Board unanimously approved a motion appointing Curt Martinez as Assistant Emergency Management Coordinator.

With no further business at hand, adjournment was at 7:25 P.M.

Respectfully submitted,


Gary L. Durlap, Secretary

Approved: ___/___/___