

Monthly Meeting
West Caln Supervisors
Monday September 14, 2015

The regular monthly meeting of the West Caln Township Board of Supervisors was held on Monday September 15, 2015 at 7:00 P.M. in the Township Administration Building. Present were Supervisors Martin, Martz, and Pfitzenmeyer, Police Chief Martinez, Solicitor Venzie, Road Forman Touchton, Fire Marshal Peters, Ass't Manager Russell, and Manager/Secretary Dunlap. There were 8 citizens in attendance.

Chairman Pfitzenmeyer opened the meeting and lead in the flag salute. The following Business was then conducted.

1. Citizen Comments.

A. Kelly Phillips, Parkesburg Rd.

Mr. Phillips approached the Board concerning his upcoming Conditional Use Hearing. Mr. Phillips would like a waiver from the Engineer's comments to conduct a Perk Test on the subject property, and adjoining properties. It is the Board's feeling that this request be made at the Hearing rather than a public meeting. Mr. Phillips then asked if was possible to get a continuance of his hearing date of September 30th to get matters resolved. Ms. Venzie said it would probably be in his best interest to do this. By a vote of 3-0 the Board moved to accept his request of a continuance. Ms. Venzie will draft a letter acknowledging the continuance.

B. Ms. Deborah Amor of Michael Rd. in the Hide Away Mobile Park inquired as to whether something could be done regarding speeding traffic on her street. Mr. Pfitzenmeyer informed her that this is a private street and that the Township cannot enforce a speed limit there, and suggested that she contact the Park Owner's regarding this. Mr. Dunlap will also contact the Owner's and see if they can help resolve the matter.

2. Treasurer's Report.

The Board agreed to table the report so that glitches in the payroll upload can be fixed.

3. Supervisor's Minutes, August 10 and 24, 2015.

Mr. Pfitzenmeyer moved to approve the minutes as prepared by Mr. Dunlap. Second, Mr. Martin. Questions, none. Vote was 2-0 in favor with Mr. Martz abstaining.

4. Police Report.

Chief Martinez gave his monthly report. The Dept. worked 1210.5 hours, traveled 8,415 miles, and answered 1111 complaints.

5. Manager's Report.

Mr. Dunlap reported that an Audit conducted by Labor and Industry with regards to Building Permits and the Building Inspector's credentials and procedures was in order. He also reported that an Audit conducted by the Auditor General's Office with regards to the 2013 and 2014 Liquid Fuels account was satisfactory. Mr. Dunlap stated that Budget preparations would begin Shortly, and requested that all Departments come up with a list of their needs.

6. Fire and Ambulance.

The Wagontown Fire Co. report was not read, however, a copy is available in the office. The Westwood Ambulance report was read by Mr. Dunlap. The Ambulance responded to 94 calls in August of which 32 were in West Brandywine, 31 in West Caln and the remainder in other municipalities.

7. Codes

Mr. Dunlap reported that 8 Building Permits and 3 Zoning Permits were issued in August.

8. Road Dept.

Road Forman Touchton gave his monthly report. A copy is on file at the office.

9. Parks.

Mr. Martin reported that a Yard Sale will be held at the Park this Saturday, September 19th. and that Weed Spraying will be done this Wednesday.

10. Historical Commission. No report.

11. New Business.

A. Personnel Changes. Mr. Pfitzenmeyer moved to accept the resignation of Tina Sagliovcco as Administrative Assistant and hire Tom Siedenbuhl to replace her. Second, Mr. Martin. Questions, none. Vote 2-0 in favor with Mr. Martz abstaining.

12. Solicitor Comments.

Ms. Venzie presented Ordinance 15-2 to the Board. This Ordinance allows the Board to enter into a Franchise Agreement with Comcast. The Ordinance has been properly advertised. Mr. Pfitzenmeyer moved to adopt the ordinance. Second, Mr. Martin. Questions, none. Vote was 3-0 in favor of adoption.

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Solicitorcontinued.

Ms. Venzie stated that she and Mr. Dunlap are working on an Enforcement Letter for the Reed Property. She also stated that Lexon has all the required information needed for the Calnshire Bond.

With no further business at hand, adjournment was at 7:35 P.M.

Respectfully submitted,



Gary L. Dunlap, Secretary

Approved: ___/___/___