

Monthly Meeting  
West Caln Supervisors  
Monday January 11, 2016

The regular monthly meeting of the West Caln Township Board of Supervisors was held on Monday January 11, 2016 at 7:00 P.M. in the Township Municipal Building. Present were Supervisors, Martin, Martz, and Pfitzenmeyer, Solicitor Venzie, Police Chief Martinez, Road Forman Touchton, Fire Marshal Peters, Ass't Manager Russell, and Manage/Secretary Dunlap. There were 21 citizens in attendance.

Supervisor's Chairperson Pfitzenmeyer opened the meeting and lead in the salute to the flag. The following business was then conducted.

A presentation of an inscribed clock was made Former Solicitor Gary N. Moskovitz by the Board and Ms. Russell for his years of service to the Township prior to his retirement.

The meeting then continued.

1. Citizen Comments.

- A. Frances McCoy of South Bonsall Rd. stated that she had filed a Right to Know Request with the Township requesting information on Mr. Siedenbuehl's employment with the Township, specifically, a resume, I-9, and Proof of Citizenship, however, the Right to Know Officer could not provide the information requested in that these documents were not filed with the Township. The Board will look into the matter.
- B. Kelly Phillips thanked the Board for the receipt of a refund check from his withdrawn conditional use application.
- C. Mr. Philip Terry of 761 W. King's Highway reported a pot hole on W. King's Highway, and asked if the sign out front could be updated. He also inquired as to the status of the neighboring property at 755 W. King's Hwy.

2. Treasurer's Report.

Ms. Russell presented the Treasurer's Report for December 2015. Mr. Martz moved to accept the report as read, Second, Mr. Martin. Questions, none. Vote was 3-0 in favor.

3. Supervisors Minutes, December 8, and 15, 2015.

Mr. Martz moved to approve the minutes as prepared by Mr. Dunlap. Second, Mr. Martin. Questions, none. Vote was 3-0 in favor.

4. Police Report.

Chief Martinez reported that the Department worked at total of 1,317.5 hours, traveled 8826 miles, answered 1116 complaints and made 41 arrests.

5. Manager's Report.

Mr. Dunlap reported that Engineer Linahan should have the final 537 Document to the Township next week and that a hearing can be held in February. He also reported that Mr. Siedenbuehl and himself would attend a Flood Plain Meeting on January 12<sup>th</sup>.

6. Fire and Ambulance.

Wagontown Fire Chief Ziegler reported that the Company responded to 31 calls in December giving a total of 336 for the year. The Westwood Ambulance 1-44 responded to 102 calls in December, of which 31 were in West Caln Township

7. Codes/Fire Marshal.

It was reported that 9 Building Permits, 3 Zoning Permits, and 8 Use and Occupancy Permits were issued in December. Mr. Peters reported that 32 Burn Permits were issued, and one complaint investigated.

8. Road Dept.

Mr. Touchton gave his monthly report that included equipment repairs, servicing police cars, repainting the park sign, and inlet cleaning.

9. Parks.

Mr. Martin reported that the Parks Committee will be meeting on January 12<sup>th</sup>.

10. Historical Commission. Nothing to report.

11. Old Business. None.

12. New Business.

A. Mr. Pfitzenmeyer moved to grant Assistant Manager Sidenbuehl a \$3.00 per hour increase in salary effective January 1, 2016. Second, Mr. Martin. Questions, none. Motion carried by a vote of 3-0.

B. The Board authorized Mr. Touchton and Mr. Dunlap to prepare road work bids, and line up street sweeping.

New Business.....continue

- C. Unanimously approved the 2016 meeting schedule which will be the second and forth Monday of the month with the exception of November and December which will be the first and second Monday.
- D. Unanimously approved the Lease of a new police vehicle for the Police Chief through Co-Stars at a cost of \$12,876.92 per year for 3 years for a total cost of \$36,321.00.

13. Solicitor.

- A. Ms. Venzie announced that an Executive Session was held before tonight's meeting to discuss Personnel issues.
- B. Ms. Venzie stated that the Bonding Company for Calnshire Estates has not been responsive to her requests, and asked permission to file a Writ of Summons against them. Mr. Martz moved to have Ms. Venzie file the motion. Second, Mr. Pfitzenmeyer. Questions, none. Vote was unanimous.

With no further business at hand, adjournment was at 7:28 P.M.

Respectfully submitted,

Gary L. Dunlap, Secretary

Approved: \_\_\_/\_\_\_/\_\_\_

