

Organization Meeting
West Caln Supervisors
Monday January 4, 2016

The yearly Organizational Meeting of the West Caln Township Board of Supervisors was held on Monday January 4, 2016 at 7:00 P.M. in the Township Administration Building. Present were Supervisors Martin, Martz, and Pfitzenmeyer, Solicitor Venzie, Police Chief Martinez, Road Forman Touchton, Fire Marshal Peters, Assistant Manager/Zoning Officer Siedenbuhl, Treasurer/Assistant Manager Russell, and Manager/Secretary Dunlap. There were 14 citizens in attendance.

Supervisor Pfitzenmeyer opened the meeting and lead in the flag salute. He then turned the meeting over to Solicitor Venzie for re-organization.

Solicitor Venzie called for nominations for the position of Supervisor Chairperson. Mr. Martz nominated Mr. Pfitzenmeyer for the position. Second, Mr. Martin. Questions, none. Vote was 3-0 in favor.

Ms. Venzie then called for nominations for the position of Vice Chairperson. Mr. Pfitzenmeyer nominated Mr. Martz for the position. Second, Mr. Martin. Questions, none. Vote was 3-0 in favor.

Ms. Venzie then called for nominations for the position of Road Master. Mr. Pfitzenmeyer moved to appoint all three Supervisors to the position. Second, Mr. Martz. Questions, none. Vote was 3-0 in favor.

With the Board of Supervisors reorganized, Ms. Venzie proceeded with the meeting and the following lists for reappointment.

1. Administration.

Gary Dunlap.....Manager/Secretary
Tammy Russell.....Treasurer/Ass't Manager
Thomas Siedenbuhl.....Zoning Officer/Ass't Manager
Barbara Goodman.....Part-time Clerk

Mr. Pfitzenmeyer moved to reappoint all Administration to their respective positions. Second, Mr. Martz. Questions, none. Vote was 3-0 in favor.

2. Road Department.

Allen Touchton.....Forman
Jason Fryberger..... Laborer
David Gay.....Truck Driver/Operator
Jon Horblinski.....Truck Driver/Operator
Gerald Patton, Jr.....Truck Driver/Operator
Robert Peters.....Truck Driver/Operator

Mr. Martin moved to reappoint all Road Department Personnel to their respective positions. Second, Mr. Pfitzenmeyer. Questions, none. Vote was 3-0 in favor.

3. Police Department.

Curt Martinez.....Chief (Full-Time)
Chris Fries.....Sargeant (Full-Time)
All Part-Time Patrol Officers currently on Roster.

Mr. Martin moved reappoint all Police Personnel. Second, Mr. Pfitzenmeyer. Questions, none. Vote was 3-0 in favor.

4. Other Appointments.

Solicitor.....Kim Venzie, Unruh, Turner, Burke and Fries
Zoning Board Solicitor.....Gawthrop Greenwood, P.C.
Township Engineer.....E. B. Walsh Associates
Building Inspector.....Pete Kingsley, Commonwealth Code
Emergency Management Coordinator.....Paul Pfitzenmeyer
Deputy Emergency Management.....Dave Stein
Deputy Emergency Management.....Curt Martinez
Deputy Emergency Management.....Robert Peters
Vacancy Board.....Donald H. Hannum
Appointed Auditor.....M. Cynthia Quinn
Fire Marshal.....Robert Peters
Earned Income Tax Collector.....Keystone Collections
Real Estate Tax Collector.....Berkheimer

Mr. Martz moved to appoint all to their respective positions, Second, Martin. Questions, none. Vote was 2-0 with Mr. Pfitzenmeyer abstaining.

5. Bank Depositories.

General Fund and Liquid Fuels.....DNB First
General Fund Certificate of Deposit.....Citadel FCU

Mr. Martz moved to reappoint the Bank Depositories. Second, Mr. Martin. Questions, none. Vote was 3-0 in favor.

6. Tax Rates.

Real Estate Tax.....1 Mill
Earned Income Tax.....1 Percent (1/2% Township, 1/2% School District)
Real Estate Transfer Tax.....1 Percent

Mr. Martin moved to approve the Tax Rates. Second, Mr. Martz. Questions, none. Vote was 3-0 in favor.

7. Meeting Schedule for 2016

The Board unanimously agreed to meet on January 11, 2016, however changes could occur for the remainder of the meetings.

8. Employee Holidays.

New Year's Day, Good Friday, Memorial Day, July 4th, Labor Day, Thanksgiving Day, Day after Thanksgiving, Christmas Day, ½ Day Christmas Eve, ½ Day, New Year's Eve.

Mr. Martin moved to approve the Employee Holiday Schedule. Second, Mr. Martz. Questions, none. Vote was 3-0 in favor.

9. Employee Wages.

Mr. Pfizenmeyer moved to grant all employees not under contract a three percent (3%) raise in salary. Second, Mr. Martz. Questions, none. Vote was 3-0 in favor.

10. Legal Advertising.

Mr. Pfizenmeyer moved to use the Daily Local News for Township Legal Advertising. Second, Mr. Martz. Questions, none. Vote was 3-0 in favor.

11. Treasurer's Bond.

Mr. Pfizenmeyer moved to set the amount of the Treasurer's Bond at three million dollars. (\$3,000,000.00). Second, Mr. Martz. Questions, none. Vote was 3-0 in favor.

12. Personal Vehicle Millage Rate.

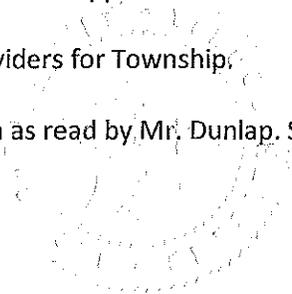
Mr. Pfizenmeyer moved to set rate at fifty four cents (\$.54) per mile. Second, Mr. Martin. Questions, none. Vote was 3-0 in favor.

13. Other Appointments.

Franklin Leslie, Zoning Hearing Board. Reappoint for another 3 year term.
Prudence Timmony, Historical Commission. Reappoint for another 5 year term.

14. Resolution 1-16. Emergency Service Providers for Township.

Mr. Pfizenmeyer moved approve the Resolution as read by Mr. Dunlap. Second, Mr. Martz. Questions, none. Vote was 3-0 in favor.



15. Resolution 2-16, Waiving Employee contribution to Pension Plan.

Mr. Pfitzenmeyer moved to approve the Resolution as read by Mr. Dunlap. Second, Mr. Martz. Questions, none. Vote was 3-0 in favor.

16. Resolution 3-16. Adoption of the Multi-Jurisdictional Hazard Mitigation Plan.

Mr. Martz moved to approve the Resolution as read by Mr. Dunlap. Second, Mr. Pfitzenmeyer. Questions, none. Vote was 3-0 in favor.

17. Participation in various organizations.

Mr. Pfitzenmeyer moved to participate with the Brandywine Valley Association, Brandywine Conservancy, and the Pa. Parks and Recreation Society. Second, Mr. Martin. Questions, none. Vote was 3-0 in favor.

18. PSATS Convention.

Mr. Pfitzenmeyer moved to permit any Supervisor, Manager, Treasurer, Police Chief and Road Forman to attend the State Convention in April. Second, Mr. Martin. Questions, none. Vote was 3-0 in favor.

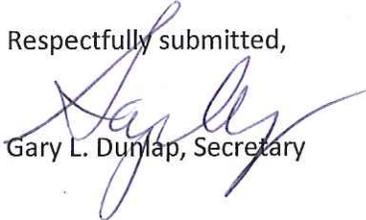
19. Other Business. Citizen Comments.

- A. Kelly Phillips.....Refund from Conditional Use Hearing. Table until January 11th meeting.
- B. Bonnie McCoy, S. Bonsall Rd. Questioned why two Assistant Manager's were appointed, and why Mr. Siedenbuehl will be appointed Manager upon Mr. Dunlap's retirement.
- C. David McCoy, S. Bonsall Rd. Questioned why meeting's are not being recorded, and also questioned the future appointment of Mr. Siedenbuhl as Manager rather than Ms. Russell.
- D. Luke Fidler, Compass Rd. Questioned why Ms. Russell will not be appointed Manager.

With no further business at hand, adjournment was at 7:20 P.M.

Approved: 01/11/2016

Respectfully submitted,


Gary L. Dunlap, Secretary