



West Caln Township Board of Supervisors	Minutes Wednesday, December 7, 2016 Public Meeting	
--	--	---

A regular monthly meeting of the West Caln Township Board of Supervisors was held on Wednesday, December 7, 2016 at 7:00 P.M. in the Township Municipal Building.

Present were:

Supervisor Pfitzenmeyer	Treasurer Barsz
Supervisor Martz	Road Foreman Touchton
Supervisor Martin	Assistant Secretary Castor
Manager Siedenbuehl	2 Other Township Employees
Chief Martinez	9 Township Residents

1. Supervisor Pfitzenmeyer opened the meeting at 7:01 PM
2. Supervisor Pfitzenmeyer led in the salute to the flag.
3. EXECUTIVE SESSION
An executive session will be held on December 7, 2016 after the meeting for legal and personnel reasons.
4. CITIZEN'S COMMENTS
No citizen comments
5. APPROVAL OF THE MINUTES
The Board of Supervisors approves the minutes for the November 9, 2016 and November 16, 2016 Board of Supervisors meetings.
Motion: Supervisor Martz Second: Supervisor Martin Vote: 3-0-0
6. MANAGER'S REPORT
The Board of Supervisors accepts the Township Manager's Report as presented.
7. TREASURER'S REPORT
The Board of Supervisors approves the Treasurer's Report as presented.
Motion: Supervisor Martin Second: Supervisor Martz Vote: 3-0-0
8. POLICE REPORT
 - a. The Board of Supervisors accepts the Police Report as presented.
 - b. Chief Martinez and Manager Siedenbuehl read out three notes of appreciation sent to the township and police department. Supervisor Pfitzenmeyer thanked all the officers mentioned for their excellent service.
 - c. Chief Martinez reminded all the Toy Drive is in full swing and new, unwrapped toys may be dropped off at the township offices until December 16. Toys will be delivered to families on December 20.

West Caln Township Board of Supervisors	Minutes Wednesday, December 7, 2016 Public Meeting	
--	--	---

9. ROAD DEPARTMENT REPORT

The Board of Supervisors accepts the Road Dept. Report as presented.

10. FIRE MARSHAL REPORT

The Board of Supervisors accepts the Fire Marshal Report as presented.

- a. Burn Permits Issued: 3 Burn Complaints Received: 5

11. WAGONTOWN FIRE COMPANY

The Board of Supervisors accepts the Wagontown Fire Company Report as presented.

- a. Total Calls: 32 West Caln Township Calls: 15
- b. Their Christmas tree sale is underway and going well. It will run for two more weekends or until the trees are sold out.
- c. The annual Cookie Sale is to be held Friday, December 9.
- d. Dinner with Santa is to be held on Friday, December 16. This is a ticketed event.

12. WESTWOOD AMBULANCE

The Board of Supervisors accepts the Westwood Ambulance Report as presented.

- a. Total Calls: 98 West Caln Township Calls: 37
- b. Their subscription drive is slated to begin soon. Residents will be receiving their requests in the next couple weeks.

13. PARKS & RECREATION COMMISSION REPORT

No Report

14. HISTORICAL COMMISSION REPORT

No Report

15. OLD BUSINESS

No old business

16. NEW BUSINESS


- a. The Board of Supervisors approves the West Caln Township 2017 General Fund Budget as advertised.

Motion: Supervisor Martz Second: Supervisor Martin Vote: 3-0-0

- b. The Board of Supervisors approves the West Caln Township Liquid Fuels Budget as presented.

Motion: Supervisor Pfitzenmeyer Second: Supervisor Martz Vote: 3-0-0

- c. The Board of Supervisors approves the DocStar Conversion of approximately 70,000 document images as presented.

West Caln Township Board of Supervisors	Minutes Wednesday, December 7, 2016 Public Meeting	
--	--	---

Motion: Supervisor Pfitzenmeyer Second: Supervisor Martz Vote: 3-0-0

- d. Kyle Edwards and Leo Swisher, of 140 Cains Rd, request the approval for a 20'x40' pole barn on the property at the same address. Mr. Edwards indicated that the purpose of the structure was for the storage of vehicles and miscellaneous equipment and that no business shall be operated out of the building. The Supervisors approved their request for a zoning permit.

Motion: Supervisor Pfitzenmeyer Second: Supervisor Martz Vote: 3-0-0

- e. A citizen raised concerns over a tree obstructing a section of Birch Run Road. After a discussion of the problem and solutions, it was determined that the township would cut back the tree.

Motion: Supervisor Martz Second: Supervisor Pfitzenmeyer Vote: 3-0-0

17. INFORMATIONAL ITEMS

- a. Calnshire roads update: Binder Course repairs are done. There are not the necessary three days of good weather forecasted over the next two weeks (above 40 degrees and dry). Therefore the road cannot be topped with the wearing course this season. The roadway will be winterized.
- b. Due to the lack of new business and the holiday season, the Board of Supervisors meeting scheduled for Wednesday, December 14, 2016 is cancelled.

18. ADJOURNMENT

With no further business at hand, the meeting was adjourned at 7:28 pm

Motion: Supervisor Martin Second: Supervisor Martz Vote: 3-0-0

Respectfully Submitted

Jill Castor
Assistant Secretary

Approved: 1/11/2017