


West Caln Township Board of Supervisors	<b>Minutes</b> <b>Wednesday, January 24, 2018</b> <b>Public Meeting</b>	
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A regular monthly meeting of the West Caln Township Board of Supervisors was held on Wednesday, January 24, 2018 at 7:00 PM in the Township Municipal Building.

Present were:

Chairman Martz	Chief Martinez	Road Foreman Touchton
Supervisor Martin	Assistant Manager Castor	1 Other Township Employees
Supervisor Hutton	Township Engineer Daley	4 Township Residents
Manager Siedenbuehl		

Chairman Martz opened the meeting at 7:00 PM and led in the salute to the flag.

**1. EXECUTIVE SESSION**

An executive session was held on Monday, January 22, 2018 for legal purposes. An executive session was held on Wednesday, January 24, 2018 before the meeting for personnel purposes.

**2. CITIZEN'S COMMENTS**

a. Linda Snavelly requested an update on the status of the dedication of Dominic Drive. Ms. Snavelly outlined her understanding of the process and what the status should be. Mr. Daley outlined his understanding of the current status, and gave a brief explanation of the items that need to be taken care of before the road can be dedicated. A discussion followed between all parties and it was ultimately determined that a meeting or conference call with Mr. Daley, Ms. Snavelly, Ms. Snavelly's engineer, and the township solicitor would be the most practical way to work toward resolution at this point. Mr. Daley took responsibility for making the arrangements to meet.

**3. TREASURER'S REPORT**

The Board of Supervisors approves the General Fund check register in the amount of \$101,810.87 as per January 24, 2018.

Motion to Approve: Supervisor Martin      Second: Supervisor Hutton      Vote: 3-0-0


**4. OLD BUSINESS**

a. A discussion was held regarding the implementation of Stormwater Management escrow and administrative fees for building/zoning projects involving the addition of 1000 square feet or more of impervious coverage. Township Engineer Dan Daley and Assistant Township Manager Castor outlined the process and the expenses incurred during the review, approval, and inspection of each project. The Supervisors will consider the information presented and will take action at a future meeting.

**5. NEW BUSINESS**

a. The Board of Supervisors accepts the resignation of Diane Eckenbach from the West Caln Township Planning Commission

Motion to Approve: Supervisor Hutton      Second: Supervisor Martin      Vote: 3-0-0

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- b. The Board of Supervisors appoints Garry Dunlap as member of the West Caln Township Planning Commission

Motion to Approve: Supervisor Martin    Second: Supervisor Hutton    Vote: 3-0-0

- c. The Board of Supervisors approves the waivers requested by the applicant for the Minor Subdivision Plan for 395 N. Sandy Hill Road, as prepared by Abacus Surveying, dated August 1, 2017, and last revised January 10, 2018.

Motion to Approve: Supervisor Martin    Second: Supervisor Hutton    Vote: 3-0-0

- d. The Board of Supervisors approves the “RESOLUTION OF THE WEST CALN TOWNSHIP BOARD OF SUPERVISORS REGARDING THE DISPOSITION OF RECORDS”.

Motion to Approve: Supervisor Martin    Second: Supervisor Hutton    Vote: 3-0-0

- e. The Board of Supervisors approves the “MEMORANDUM OF AGREEMENT BETWEEN WEST CALN TOWNSHIP AND THE WEST CALN POLICE ASSOCIATION”.

Motion to Approve: Supervisor Martin    Second: Supervisor Hutton    Vote: 3-0-0

**6. INFORMATIONAL ITEMS**

- a. West Caln Township is receiving sealed bids for a used Motor Grader. A bid form is available from the Township and should be submitted on or before January 31, 2018 at 12:00 Noon. Sealed bids will be opened and publicly read aloud at the Board of Supervisors’ public meeting in the Township Meeting Room on January 31, 2018 at 7:00 PM.
- b. On January 31, 2018 at 7:00 P.M. prevailing time, at the West Caln Township Building, the West Caln Township Board of Supervisors will conduct a special meeting to open bids for a used motor grader, and conduct such other matters as may come before the Board.

**7. ADJOURNMENT**

With no further business at hand, the meeting was adjourned at 7:26pm

Motion to Approve: Supervisor Martin    Second: Supervisor Hutton    Vote: 3-0-0

Respectfully Submitted,

Jill Castor  
Assistant Secretary

*Approved: February 14, 2018*