


West Caln Township Board of Supervisors	Minutes Wednesday, December 12, 2018 Public Meeting	
--	--	---

A regular monthly meeting of the West Caln Township Board of Supervisors was held on Wednesday, December 12, 2018 at 7:00 PM in the Township Municipal Building.

Present were:

Chairman Martz	Solicitor Venzie	Police Chief Martinez
Supervisor Martin	Manager Siedenbuehl	Treasurer Barsz
Supervisor Hutton	Assistant Manager Sauro	Road Foreman Touchton

Supervisor Martz opened the meeting at 7:00 PM and lead in the salute to the flag.

1. EXECUTIVE SESSION

An executive session was held on Wednesday, December 12, 2018 for legal and personnel reasons.

2. ADDITIONS TO MEETING

None

3. CITIZEN'S COMMENTS


- a. Cassandra Durrell, Sceola Wesley-Bailey and Michele Tedesco from CMS Elite – They came to introduce themselves. They are the new tenants at 106 Martins Corner Road (old firehouse). They are a non-profit All Star Cheer Group that serves both boys and girls ages 3-18 years of age. Staff is all volunteers. The hours of operation are from 5-9pm. They have currently signed a one year lease with the owner of the building and are only using a portion of the building. One of the bays is used by a landscaper to store equipment. The Board advised them that the use they are operating under is not a permitted use within that zoning district. They or the owner would have to apply for a conditional use hearing before the Board to determine if that use would be allowed.
- b. Pat McVey, 226 Valley Green Drive - Asked for an update about the flooding issues on Mattson Hollow Roads. The Board advised her to contact PennDot directly as it appears that the water runoff is coming from Old Wilmington Road which is a state road.

4. APPROVAL OF THE MINUTES

The Board of Supervisors approved the minutes for the November 14, 2018 Board of Supervisors meetings.

Motion to Approve: Supervisor Martin Second: Supervisor Hutton Vote: 3-0-0

Motion Passed

West Caln Township Board of Supervisors	Minutes Wednesday, December 12, 2018 Public Meeting	
--	---	---

5. MANAGER’S REPORT

The Board of Supervisors accepted the Township Manager’s Report as presented.

6. TREASURER’S REPORT

The Board of Supervisors approved the Treasurer’s Report as presented.

Motion to Approve: Supervisor Martin Second: Supervisor Hutton Vote: 3-0-0

Motion Passed

7. SOLICITOR’S REPORT

Solicitor Venzie updated the Board on a couple of issues.

- Debbie Drive – has received approval from the homeowner to clean up the outside of the property only and secure any unlocked doors.
- Zoning Ordinance changes will be tabled until next year.
- Mobile Home Parks and Junk Yard Ordinances and permits/fees have been reviewed. No pending changes at this time. Fees will be added to the fee schedule for 2019.
- Park & Recreation Ordinance and rules – pending comments from the Park Board. They do not meet again until January, 2019.
- Stoltzfus property - 3125 Compass Road – zoning variance was approved by the ZHB for an accessory use. Waiting of written decision from the ZHB to be received.
- Residents inquired as to status of bridge on Wagontown Road. Bridge needs repairs but is county owned. Solicitor Venzie to look into.

8. POLICE REPORT

The Board of Supervisors accepted the Police Report as presented.

9. CODE ENFORCEMENT REPORT

The Board of Supervisors accepted the Code Enforcement Report as presented.

10. ROAD DEPARTMENT REPORT

The Board of Supervisors accepted the Roads Report as presented.

11. FIRE MARSHAL REPORT


The Board of Supervisors accepted the Fire Marshal’s Report as presented.

12. WAGONTOWN FIRE COMPANY

The Board of Supervisors accepted the Wagontown Fire Company Report as presented.

13. WESTWOOD FIRE COMPANY – EMS SERVICE

The Board of Supervisors accepted the Westwood Fire Company EMS Report as presented.

West Caln Township Board of Supervisors	Minutes Wednesday, December 12, 2018 Public Meeting	
--	---	---

14. PARKS & RECREATION COMMISSION REPORT

The Park & Recreation Commission will not meet again until January, 2019.

15. PLANNING COMMISSION REPORT

None

16. HISTORICAL COMMISSION REPORT

The Board of Supervisors accepted the Historical Commission Report as submitted. Barbara Goodman was present for the Commission. Supervisor Hutton requested that the books being stored at the Ferguson House be removed.

17. OLD BUSINESS

a. West Caln Township 2019 General Fund Budget

With no comments received during the 20 day review period, the Board of Supervisors approves the 2019 General Fund Budget as presented.

Motion to Approve: Supervisor Martz Second: Supervisor Martin Vote: 3-0-0
Motion Passed

b. West Caln Township 2019 Liquid Fuels Budget

With no comments received during the 20 day review period, the Board of Supervisors approves the 2019 Liquid Fuels Budget as presented.

Motion to Approve: Supervisor Martz Second: Supervisor Martin Vote: 3-0-0
Motion Passed

18. NEW BUSINESS

a. Chester County Vision Partnership Program Grant


The Board of Supervisors accepts the Chester County Vision Partnership Program Grant in the amount of \$27,000 for the West Caln Township Comprehensive Plan.

Motion to Approve: Supervisor Martin Second: Supervisor Hutton Vote: 3-0-0
Motion Passed

b. Generator Preventive Maintenance Agreement

The Board of Supervisors approves the Generator Preventive Maintenance Agreement with Winter Engine-Generator Service, Inc. as presented.

Motion to Approve: Supervisor Martin Second: Supervisor Hutton Vote: 3-0-0
Motion Passed

West Caln Township Board of Supervisors	Minutes Wednesday, December 12, 2018 Public Meeting	
--	--	---

c. Property Cleaning 117 Debbie Drive

The Board of Supervisors accepts the estimate presented by JDog Junk Removal and Hauling to clean up the property 117 Debbie Drive.

Motion to Approve: Supervisor Martin Second: Supervisor Hutton Vote: 3-0-0

Motion Passed

d. Resolution # 2018-09 – Safety Policy Statement

The Board of Supervisors approves Resolution # 2018-09 –Safety Policy Statement as presented.

Motion to Approve: Supervisor Martz Second: Supervisor Hutton Vote: 3-0-0

Motion Passed

e. Release of Liability/Hold Harmless Agreement for use of Target Range

The Board of Supervisors approves the “Release of Liability/Hold Harmless Agreement for use of Target Range” with West Brandywine Township for the use of their target range by the West Caln Township Police Department.

Motion to Approve: Supervisor Martin Second: Supervisor Hutton Vote: 3-0-0

Motion Passed

19. INFORMATIONAL ITEMS

None

20. ADJOURNMENT

With no further business at hand, the meeting was adjourned at 8:00 PM

Motion to Approve: Supervisor Martin Second: Supervisor Hutton Vote: 3-0-0

Motion Passed

Respectfully Submitted,

Kimberly Milane-Sauro
Assistant Secretary

Approved January 7, 2019