

WEST CALN TOWNSHIP  
ORDINANCE NO.

Ordinance No. 97-4

An Ordinance to Create a Recreation Advisory Board for the Township of West Caln, Chester County, Pennsylvania

WHEREAS, Section 2201 of the Second Class Township Code, as amended, provides that the Township may designate lands or buildings owned, leased or contracted by the Township for use as parks, playfields, gymnasiums, swimming pools, and recreation areas and other recreation areas and facilities; and

WHEREAS, Section 2204 of the Second Class Township Code, as amended provides that the Township may by Ordinance create a Recreation Board to supervise, regulate and maintain Township funded recreation programs and facilities.

NOW THEREFORE, it is hereby Ordained and enacted as follows:

1. CREATION: That there is hereby created a Recreation Advisory Board to be known as the West Caln Township Recreation Advisory Board (hereinafter called the "RAB").
2. MEMBERSHIP; APPOINTMENT: That the RAB shall be composed of five (5) members, which shall be appointed by the Township Board of Supervisors all to be residents of West Caln Township. The RAB shall have the power to provide, conduct, and maintain public recreation areas, facilities, and centers, subject to all of the responsibilities of Article XXII of the Second Class Township Code, with the prior approval of the Board of Supervisors of West Caln Township. The RAB members shall serve for terms of five (5) years, or until their successors are appointed, except that members first appointed shall be appointed so that the terms of not more than two members shall expire annually. Members shall serve without pay but may be reimbursed by the Township for all expenses incurred in performing their duties. All persons appointed shall serve their full terms unless voluntarily resigned or removed by the Board of Supervisors for dereliction or neglect of duty.
3. OFFICERS; RULES AND REGULATIONS; MEETINGS: The members of the RAB shall elect from its membership a chairperson, Secretary and such other officers as it may deem necessary for the orderly conduct of its business as it may deem necessary for the business. The RAB may adopt rules and regulations for the conduct of its business not inconsistent with the provisions of the laws of the Commonwealth and Ordinances of the Township. The RAB shall, from

time to time, make rules governing the operation of the recreational facilities operated by the RAB. The RAB shall hold regular public meetings at such times and places as it shall designate.

4. DUTIES: The RAB shall maintain, operate and supervise the public parks, playfields, and all outdoor and indoor recreation areas and facilities owned or controlled by the Township of West Caln. Standards, qualifications and salary schedules for all classifications of recreation employees shall be previously approved by the Board of Supervisors of the Township of West Caln.

5. GRANTS, GIFTS, ETC.: The RAB may recommend to the Board of Supervisors the request or acceptance of any grant, gift, bequest, or donation of services, equipment, real estate, or money from any individual or group, to be used as specified by the donor, or by the terms of acceptance. All such grants, gifts, bequests or donations shall be made to the Township and shall be previously approved by the Board of Supervisors. The RAB shall have NO authority to enter into any contract or incur any obligation binding on the Township other than current obligations or contracts to be fully executed within the then current fiscal year. All expenditures and obligations of the RAB shall be within the budget appropriations made by the Board of Supervisors and with the prior approval of the Board of Supervisors.

6. EXECUTIVE DIRECTOR OR SUPERINTENDENT OF RECREATION: The RAB shall recommend to the Board of Supervisors for appointment, an executive director or superintendent of recreation, who possesses the necessary qualifications and who has demonstrated by actual work his or her ability to organize and direct a community recreation system, and supervise the activities of such other personnel as may be deemed necessary in carrying out the program. The Board of Supervisors may appoint the recommended individual to such position as it shall determine in its discretion.

7. POPULATION SURVEY: The RAB will review and make a population survey of the Township of West Caln to determine the location of recreation areas, public parks and facilities and to make recommendations to the Board of Supervisors of a plan or program consistent with the adopted Township Ordinances and policies that will serve and benefit the residents of the Township.

8. BUDGET PROPOSAL; DISBURSEMENT OF FUNDS: The RAB shall, during the month of September of each and every year, propose an annual operating budget and capital budget governing expenditures in connection with its operations. The funds appropriated by the Supervisors of West Caln Township and budgeted to the RAB shall be disbursed by the fiscal disbursing officer of the Township of West Caln upon vouchers issued by the RAB and approved by the Supervisors of West Caln Township, and within the

budget appropriation made. Funds received by the RAB from sources other than budget appropriations shall be deposited by the Township of West Caln to the credit and for the use of the RAB and shall be disbursed as the above budget funds are disbursed, except that funds received by gift, bequest, or otherwise shall be disbursed in accordance with the terms of such gift or bequest, or the terms of the acceptance thereof.

9. REPORTS; FISCAL YEAR: The RAB shall make full and complete reports to the Supervisors of West Caln Township annually and at such other times as may be designated or requested by the Supervisors. The annual report shall include an analysis of the adequacy and effectiveness of community recreation areas, facilities and leadership. The fiscal year for the RAB shall conform to that of West Caln Township.

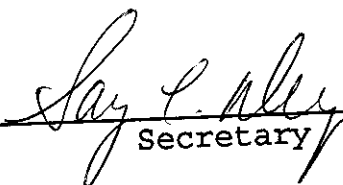
10. POWERS: Subject to the prior approval of The Board of Supervisors, such powers as are now or may hereafter be provided by statute of the Commonwealth of Pennsylvania, or by Ordinance of West Caln Township relating to the development and operation of the recreation systems, public parks, playgrounds and other recreational facilities are hereby vested in the RAB, to be exercised by it subject to any and all restrictions contained in such statutes and ordinances.

11. ADVISORY CAPACITY: The RAB shall act in an advisory capacity only. All acts undertaken by the RAB are subject to the prior approval of the Board of Supervisors of West Caln Township.

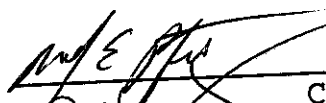
12. EFFECTIVE DATE: This Ordinance shall be effective on the date which is five (5) days after the date of its adoption.


Enacted and Ordained as an Ordinance of the Township of West Caln this \_\_\_\_\_ day of \_\_\_\_\_, 1997.


ATTEST:

  
Secretary

BOARD OF SUPERVISORS  
WEST CALN TOWNSHIP

  
Chairman

  
Member

  
Member