


West Caln Township Board of Supervisors	Minutes Wednesday, July 8, 2020 Public Meeting	
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A regular monthly meeting of the West Caln Township Board of Supervisors was held on Wednesday, July 8, 2020 at 7:00 PM in the Township Municipal Building.

Present were:

Supervisor Martz	Manager Siedenbuehl	Police Chief Martinez
Supervisor Martin	Asst. Manager Milane-Sauro	
Supervisor Hutton	Road Foreman Touchton	

1. CALL TO ORDER

2. SALUTE TO THE FLAG

Supervisor Martz opened the meeting at 7:00 PM and lead in the salute to the flag.

3. ADDITIONS, DELETIONS OR MODIFICATIONS TO THE AGENDA

4. EXECUTIVE SESSION

An executive session was held on July 8, 2020 for legal and personal reasons.

5. CITIZEN'S COMMENTS

6. APPROVAL OF THE MINUTES

The Board of Supervisors approved the minutes for June 10 and 24, 2020 Board of Supervisors meetings.

Motion to Approve: Supervisor Martin Second: Supervisor Hutton Vote: 3-0-0

Motion Passed

7. MANAGER'S REPORT

The Board of Supervisors accepted the Township Manager's Report as presented.

8. TREASURER'S REPORT

The Board of Supervisors approved the Treasurer's Report as presented.

Motion to Approve: Supervisor Martin Second: Supervisor Hutton Vote: 3-0-0

Motion Passed

9. SOLICITOR'S REPORT

Updated on the Reynolds property – This property is ready to move forward to sheriff sale. The Writ has been filed with the court for monies owed to the township and unpaid taxes. Sheriff Sale date to be scheduled.

A draft of the Emergency Services Agreement has been provided to the Board for their review. This will be addressed at a later meeting.

Continue to work on follow up procedures with regards to decisions rendered by the ZHB and who will check to make sure the properties remain in compliance with the final orders.

10. POLICE REPORT

The Board of Supervisors accepted the Police Report as presented.

11. ROAD DEPARTMENT REPORT

The Board of Supervisors accepted the Roads Report as presented.

12. FIRE MARSHAL REPORT

Not available

13. WAGONTOWN FIRE COMPANY

The Board of Supervisors accepted the Wagontown Fire Company Report as presented.

14. WESTWOOD EMS SERVICE

The Board of Supervisors accepted the Westwood EMS Service Report as presented.

15. PARKS & RECREATION COMMISSION REPORT

The Commission will be meeting for the first time since January. They will be discussing options for the park and possible canceling of the September yard sale.

16. HISTORICAL COMMISSION REPORT

No meetings have been held since January. The Commission has informed the township office that they would be canceling their meetings through the rest of 2020.

17. OLD BUSINESS

- a. Resident Dave McCoy inquired if there have been any complaints filed with regards to the property located at 210 E. Mattson Hollow Road. He said the property is in really bad shape and garage is about to fall down. He was advised that the township would check with the code enforcement officer.

- b. Supervisor Martz asked that the township staff follow up on the agreement with the owners of 755 W. Kings Highway (Malavolta). The owner had 90-days to comply with his conditional use order and that 90-day window has passed.

- c. Resident Frank Neal inquired as to the progress of vacating Neal Road. The township is in the process of getting figures together as to the approximate cost it would be to vacate the road. Also will need to look into any liquid fuels moneys that the township receives and what if any impact that would have. Letters that were sent to the property owners along Neal Road. Most were returned with no opposition however, two came back opposing the vacating. This will have to be reviewed further to see what if any impact there is on those property owners should the road be vacated.

18. NEW BUSINESS

a. Comcast Business Service Order Agreement

This would be a 3-year contract with comcast at a cheaper rate for phone and internet service for the township.


Motion to Approve: Supervisor Martin Second: Supervisor Hutton Vote: 3-0-0

Motion Passed

19. INFORMATIONAL ITEMS

a. Emergency Management

Deputy Emergency Manager David Garver updated the Board of Supervisors about the COVID-19 situation.

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20. ADJOURNMENT

With no further business at hand, the meeting was adjourned at 7:30 PM

Motion to Approve: Supervisor Martin Second: Supervisor Hutton Vote: 3-0-0

Motion Passed

Respectful Submitted,

Kimberly Milane-Sauro

Assistant Secretary

Approved August 12, 2020