Minutes Monday, January 04, 2021

Board of Supervisors

Annual Organization Meeting



The annual Reorganization meeting of the West Caln Township Board of Supervisors was held on Monday, January 4, 2021 at 7:00 PM in the Township Municipal Building.

Present were:

Supervisor Martz

Solicitor Venzie

Manager Siedenbuehl

Supervisor Martin
Supervisor Hutton

1. CALL TO ORDER

2. SALUTE TO THE FLAG

Supervisor Martz opened the meeting at 7:00 PM and lead in the salute to the flag.

Solicitor Venzie commenced the Reorganization Meeting:

3. NOMINATION FOR THE POSITION OF SUPERVISORS CHAIRMAN

Supervisor Martz nominated Supervisor Martin for Chairman of the Board of Supervisors.

Motion: Supervisor Martz Second: Supervisor Martin Vote: 3-0-0

Motion Passed

4. NOMINATION FOR THE POSITION OF SUPERVISORS VICE CHAIR

Supervisor Martin nominated Supervisor Martz for Chairman of the Board of Supervisors.

Motion: Supervisor Martin Second: Supervisor Martz Vote: 3-0-0

Motion Passed

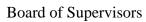
5. APPOINTMENTS

The Board of Supervisors approves the following appointments:

Administration:

Secretary, Township Manager, Zoning Officer, Municipal Recycling Coordinator, Right to		
Know Officer, PSATS Voting Delegate	Thomas Siedenbuehl	
Assistant Secretary, Assistant Township Manager, Assistant Zoning Officer and		
Assistant Right to Know Officer	Kimberly Milane-Sauro	
Admin, Assistant (Part-Time)	Barbara Goodman	

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Police:	
Chief of PoliceCurt Martinez	
Police SergeantChris Fries	
Police SergeantAnthony P. Sparano	ı
Police Patrol Officer 1Joseph Carboni	
All Part-Time Officers currently on the Roster.	
Road Department:	
Road ForemanAllen Touchton	
Assistant Road ForemanJonathan Hoblinski	
Truck DriverJason Fryberger	
Truck DriverScott Walton	
Truck Driver/OperatorGerald Patton, Jr.	
Truck Driver/Operator (Part-Time)Robert Peters	
Other Appointments:	
TreasurerBarsz Gowie Amon & Fultz	
SolicitorBuckley Brion McGuire&Morris, LL	-P
Zoning Hearing Board SolicitorGawthrop Greenwood, P.C.	
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Zoning Hearing Board Solicitor	
Zoning Hearing BoardPaul Pfitzenmeyer	
Zoning Hearing BoardPaul Pfitzenmeyer Motion: Supervisor Martz Second: Supervisor Martin Vote: 3-0-0	
Zoning Hearing BoardPaul Pfitzenmeyer Motion: Supervisor Martz Second: Supervisor Martin Vote: 3-0-0	
Zoning Hearing BoardPaul Pfitzenmeyer Motion: Supervisor Martz Second: Supervisor Martin Vote: 3-0-0 Motion Passed	
Zoning Hearing Board	

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Appointed Auditor	M C	ynthia Quinn
Fire Marshal	Rob	ert Peters
Building Inspector	Con	nmonwealth Code Inc
Code Enforcement and Assis	stant Zoning OfficerEar	thways William Beers
Earned Income Tax Collector	rKey	stone Collections
Real Estate Tax Collector	Che	ster County
Motion: Supervisor Martin	Second: Supervisor Martz	Vote: 3-0-0
Motion Passed		

6. BANK DEPOSITORIES:

The Board of Supervisors approves the following Bank Depositories:

General Fund, Liquid Fuels, Payroll.......S&T

General Fund.......Citadel FCU

Motion: Supervisor Martin Second: Supervisor Martz Vote: 3-0-0

Motion Passed

7. TAX RATES:

8. SUPERVISOR'S MEETING SCHEDULE:

The Board of Supervisors approves the 2021 Meeting Schedules for all Township Boards and Commissions (Board of Supervisors, Planning Commission, Historical Commission & Park & Recreation Board) as presented.

Motion: Supervisor Martz Second: Supervisor Martin Vote: 3-0-0

Motion Passed

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9. EMPLOYEE HOLIDAYS

The Board of Supervisors approves the Employee Holidays as presented.

Motion: Supervisor Martz Second: Supervisor Martin Vote: 3-0-0

Motion Passed

10. EMPLOYEE WAGES:

The Board of Supervisors approves a 3% increase for all Administrative and Road Crew Employees.

The Chief of Police pay increase according with the contract to be negotiated.

The Police Officers pay increase will be in accordance with the Collective Bargaining

Agreement between The West Caln Police Association and West Caln Township.

Motion: Supervisor Martz Second: Supervisor Martin Vote: 3-0-0

Motion Passed

11. LEGAL ADVERTISING:

The Board of Supervisors approves the use of Daily Local News for all Legal Advertising.

Motion: Supervisor Martin Second: Supervisor Martz Vote: 3-0-0

Motion Passed

12. MEMBERSHIP

The Board of Supervisors approves to retain memberships in the following organizations:

- PA Parks and Recreation
- West Caln Township Parks and Recreation
- Professional Recyclers of PA
- Brandywine Valley Assoc.
- Chester County Historic Preservation Network
- COSTAR
- PSATS
- National Association Of State Agencies For Surplus Property

Motion: Supervisor Martz Second: Supervisor Martin Vote: 3-0-0

Motion Passed

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13. MILEAGE ALLOWANCE

The Board of Supervisors approves the Mileage Allowance for private vehicle use for Township purposes to be set as provided by the IRS.

Motion: Supervisor Martin Second: Supervisor Martz Vote: 3-0-0

Motion Passed

14. TREASURER'S BOND

The Board of Supervisors approves the Treasurer's Bond in the appropriate amount.

Motion: Supervisor Martz Second: Supervisor Martin Vote: 3-0-0

Motion Passed

15. RESOLUTION #2021-01, DESIGNATION OF EMERGENCY SERVICE PROVIDERS

The Board of Supervisors approves the Resolution #2021-01, Designation of Emergency Service Providers as presented.

Motion: Supervisor Martz Second: Supervisor Martin Vote: 3-0-0

Motion Passed

16. RESOLUTION #2021-02, NOMINATION OF DELEGATES FOR THE CHESTER COUNTY TAX COLLECTION COMMITTEE

The Board of Supervisors approves the Resolution #2021-02, Nomination of Delegates for the Chester County Tax Collection Committee.

Motion: Supervisor Martz Second: Supervisor Martin Vote: 3-0-0

Motion Passed

17. RESOLUTION #2021-03, SET VARIOUS FEES, ESCROWS AND OTHER PAYMENTS FOR CERTAIN TOWNSHIP SERVICES

The Board of Supervisors approves the Resolution #2021-03, Set Various Fees, Escrows and Other Payments for Certain Township Services.

Motion: Supervisor Martz Second: Supervisor Martin Vote: 3-0-0

Motion Passed

18. ADJOURNMENT

With no further business at hand, the meeting was adjourned at 7:30 pm

Motion: Supervisor Martz Second: Supervisor Martin Vote: 3-0-0

Motion Passed