

West Caln Township Board of Supervisors	<b>Agenda</b> <b>Wednesday, July 13, 2022</b> Minutes	
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A regular monthly meeting of the West Caln Township Board of Supervisors was held on Wednesday, July 13, 2022, at 7:00 PM at the West Caln Township Building.

Present were:

Supervisor Martin	Manager Siedenbuehl	Road Foreman Touchton
Supervisor Martz	Asst. Manager Sauro	
Supervisor Hutton	Chief Martinez	

**1. CALL TO ORDER**

**2. SALUTE TO THE FLAG**

**3. ADDITIONS, DELETIONS OR MODIFICATIONS TO THE AGENDA**

**4. EXECUTIVE SESSION**

An executive session was held on Wednesday, July 13, 2022 for legal and personnel reasons.

**5. CITIZEN’S COMMENTS**

None

**6. APPROVAL OF THE MINUTES**

Motion to Approve: Supervisor Martin      Second: Supervisor Hutton      Vote: 3-0-0  
*Motion Passed*

**7. MANAGER’S REPORT**

The Board of Supervisors accepted the Manager’s Report as presented

**8. TREASURER’S REPORT**

Motion to Approve: Supervisor Martin      Second: Supervisor Hutton      Vote: 3-0-0  
*Motion Passed*

**9. SOLICITOR’S REPORT**

Update on 117 Debbie Drive – The township currently has two liens on the property for clean up work that was performed in agreement with the property owner. The property is going to settlement and the liens will be paid in full at settlement.

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Update on the retention basin located at 1221 Airport Road – The township engineer was asked to inspect the basin. Photos were provided and it does appear that the area is overgrown but the inlets appear to be free of debris. After several attempts to track down who is responsible for the maintenance of the basin, it was determined that while the basin is located on 1221 Airport Road, it was eased to the Highlands Corporate Center when the complex was built and therefore they are ultimately responsible for the maintenance. Highlands Corporate Center has been contacted.

**10. POLICE REPORT**

The Board of Supervisors accepted the Police Report as submitted.

**11. ROAD DEPARTMENT REPORT**

The Board of Supervisors accepted the Roads Report as presented.

**12. EMERGENCY MANAGEMENT COORDINATOR REPORT**

None

**13. WAGONTOWN FIRE COMPANY**

The Board of Supervisors accepted the Wagontown Fire Company Report as presented.

**14. WESTWOOD EMS SERVICE**

The Board of Supervisors accepted the Westwood EMS Service Report as presented.

Motion to amend agenda: Supervisor Hutton Second: Supervisor Martin Vote: 3-0-0

Discussion regarding providing the Westwood EMS with another vehicle for the purpose of staffing with EMS staff due to Medic 93 pulling out of the township service area on September 1<sup>st</sup>. The Board will be providing them with the township administration truck.

Motion to Approve: Supervisor Hutton Second: Supervisor Martin Vote: 3-0-0

**15. HISTORICAL COMMISSION REPORT**

The Board of Supervisors accepted the Historical Commission Report as presented

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**16. OLD BUSINESS**

- a. Resolution 2022-08 A Resolution of the Board of Supervisors of the Township of West Caln Providing for Supplemental Appropriations for the 2022 Budget  
Motion to Approve: Supervisor Martin Second: Supervisor Hutton Vote: 3-0-0  
*Motion Passed*

**17. NEW BUSINESS**

None

**18. INFORMATIONAL ITEMS**

- a. ZONING HEARING BOARD will meet at 7:00 p.m. on Tuesday, July 26, 2022 at the West Caln Township Building  
THE APPLICATION OF FERNANDO AND ROSARIO BARRAGAN. The property is Tax Parcel #28-8-94.5, also known as 100 W. Mattson Hollow Road.  
The applicants seek a variance from §1101.C.10 (Residential Accessory Uses, Buildings, or Structures) of the West Caln Township Zoning Ordinance to permit a commercial vehicle which exceeds the maximum permitted length of thirty-five (35) feet to be parked on the property, and any other relief that may be necessary.
- b. The second hearing regarding the Curative Amendment of the Zoning Ordinance will take place Wednesday, July 20, 2022 at 6:00pm at the Wagontown Fire Company.

**19. ADJOURNMENT**

With no further business at hand, the meeting was adjourned at 07:25 p.m.  
Motion to Adjourn: Supervisor Hutton Second: Supervisor Martin Vote: 3-0-0

Respectfully Submitted,

Kimberly Milane-Sauro  
Assistant Secretary  
*Approved August 24, 2022*