

**1. CALL TO ORDER**

**2. SALUTE TO THE FLAG**

**3. NOMINATION FOR THE POSITION OF SUPERVISORS CHAIRMAN**

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_ - \_\_ - \_\_

**4. NOMINATION FOR THE POSITION OF SUPERVISORS VICE CHAIR**

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_ - \_\_ - \_\_

**5. APPOINTMENTS**

The Board of Supervisors approves the following appointments:

Administration:

Secretary, Township Manager, Zoning Officer, Municipal Recycling Coordinator, Right to Know Officer, PSATS Voting Delegate.....Thomas Siedenbuehl  
 Assistant Secretary, Assistant Township Manager, Assistant Zoning Officer and Assistant Right to Know Officer.....Kimberly Milane-Sauro  
 Admin. Assistant.....Amanda Metzler  
 Admin. Assistant (Part-Time).....Barbara Goodman

Police:

Chief of Police.....Curt Martinez  
 Police Sergeant.....Chris Fries  
 Police Sergeant.....Anthony P. Sparano  
 Police Patrol Officer 1.....Joseph Carboni  
 Police Patrol Officer 1.....Christopher Vaughn  
 Police Patrol Officer 1.....Tyler DeVoe  
 All Part-Time Officers currently on the Roster.

Road Department:

Truck Driver.....Jason Fryberger  
 Truck Driver.....Scott Walton  
 Truck Driver/Operator.....Sohn Stark  
 Truck Driver/Operator (seasonal).....Robert Peters

Other Appointments:

- Treasurer.....Barsz Gowie Amon & Fultz
- Solicitor.....Buckley Brion McGuire&Morris, LLP
- Zoning Hearing Board Solicitor.....Gawthrop Greenwood, P.C.
- Zoning Hearing Board.....William Terry
- Agricultural Security Advisory.....William E. Fairbairn
- Historical Commission.....Christine Fuller
- Historical Commission.....Steve Brown
- Planning Commission.....Amos Glick
- Township Engineer.....E.B. Walsh Associates
- Emergency Management Coordinator.....David Garver
- Deputy Emergency Management Coordinator.....Paul Pfitzenmeyer
- Vacancy Board.....Paul Pfitzenmeyer
- Appointed Auditor.....Barbacane Thornton & Company
- Fire Marshal.....Robert Peters
- Building Inspector.....Commonwealth Code Inc.
- Assistant Building Inspector.....Earthways William Beers
- Code Enforcement and Assistant Zoning Officer.....Earthways William Beers
- Earned Income Tax Collector.....Keystone Collections
- Real Estate Tax Collector.....Chester County

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_ - \_\_ - \_\_

**6. BANK DEPOSITORIES:**

The Board of Supervisors approves the following Bank Depositories:

- General Fund, Liquid Fuels, Payroll.....S&T
- General Fund.....Citadel FCU


Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_ - \_\_ - \_\_

**7. TAX RATES:**

The Board of Supervisors approves the following Tax Rates:

- Tax Rate for General Purpose.....1 Mill
- Tax Rate for Fire Service Tax.....0.5 Mill
- Tax Rate for EMS Service Tax.....0.25 Mill
- Earned Income Tax.....1% (½% Township, ½% School District)
- Real Estate Transfer Tax.....1%

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_ - \_\_ - \_\_

West Caln Township Board of Supervisors	<b>Agenda</b> <b>Tuesday, January 3, 2023</b> Annual Organization Meeting	
--	---	---

**8. SUPERVISOR’S MEETING SCHEDULE:**

The Board of Supervisors approves the 2023 Meeting Schedules for all Township Boards and Commissions (Board of Supervisors, Planning Commission, Historical Commission & Park & Recreation Board) as presented.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_ - \_\_ - \_\_

**9. EMPLOYEE HOLIDAYS**

The Board of Supervisors approves the Employee Holidays as presented.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_ - \_\_ - \_\_

**10. EMPLOYEE WAGES:**

The Board of Supervisors approves a 4% increase for all Administrative and Road Crew Employees.

The Chief of Police pay increase according to his contract.

The Police Officers pay increase will be in accordance with the Collective Bargaining Agreement between The West Caln Police Association and West Caln Township.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_ - \_\_ - \_\_

**11. LEGAL ADVERTISING:**

The Board of Supervisors approves the use of Daily Local News for all Legal Advertising.


Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_ - \_\_ - \_\_

**12. MEMBERSHIP**

The Board of Supervisors approves to retain memberships in the following organizations:

- PA Parks and Recreation
- West Caln Township Parks and Recreation
- Professional Recyclers of PA
- Brandywine Valley Assoc.
- Chester County Historic Preservation Network
- COSTAR
- PSATS
- National Association Of State Agencies For Surplus Property

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_ - \_\_ - \_\_

West Caln Township Board of Supervisors	<b>Agenda</b> <b>Tuesday, January 3, 2023</b> Annual Organization Meeting	
--	---	---

**13. MILEAGE ALLOWANCE**

The Board of Supervisors approves the Mileage Allowance for private vehicle use for Township purposes to be set as provided by the IRS.

Motion: - \_\_\_\_\_ - Second: - \_\_\_\_\_ - Vote: \_\_\_ - \_\_\_ - \_\_\_

**14. TREASURER’S BOND**

The Board of Supervisors approves the Treasurer’s Bond in the appropriate amount.

Motion: - \_\_\_\_\_ - Second: - \_\_\_\_\_ - Vote: \_\_\_ - \_\_\_ - \_\_\_

**15. RESOLUTION #2023-01, DESIGNATION OF EMERGENCY SERVICE PROVIDERS**

The Board of Supervisors approves the Resolution #2022-01, Designation of Emergency Service Providers as presented.

Motion: - \_\_\_\_\_ - Second: - \_\_\_\_\_ - Vote: \_\_\_ - \_\_\_ - \_\_\_

**16. RESOLUTION #2023-02, NOMINATION OF DELEGATES FOR THE CHESTER COUNTY TAX COLLECTION COMMITTEE**

The Board of Supervisors approves the Resolution #2022-02, Nomination of Delegates for the Chester County Tax Collection Committee.

Motion: - \_\_\_\_\_ - Second: - \_\_\_\_\_ - Vote: \_\_\_ - \_\_\_ - \_\_\_

**17. RESOLUTION #2023-03, SET VARIOUS FEES, ESCROWS AND OTHER PAYMENTS FOR CERTAIN TOWNSHIP SERVICES**

The Board of Supervisors approves the Resolution #2022-03, Set Various Fees, Escrows and Other Payments for Certain Township Services.

Motion: - \_\_\_\_\_ - Second: - \_\_\_\_\_ - Vote: \_\_\_ - \_\_\_ - \_\_\_

**18. ADJOURNMENT**

With no further business at hand, the meeting was adjourned at \_\_\_\_\_pm

Motion: - \_\_\_\_\_ - Second: - \_\_\_\_\_ - Vote: \_\_\_ - \_\_\_ - \_\_\_