


West Caln Township Board of Supervisors	<b>Wednesday, April 10, 2024</b> <b>Minutes</b> <b>Public Meeting</b>	
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A regular monthly meeting of the West Caln Township Board of Supervisors was held on Wednesday, April 10, 2024, at 7:00 PM at the West Caln Township Building.

Present were:

Supervisor Martin	Solicitor Venzie	Chief Martinez
Supervisor Sanet	Manager Sauro	Road Foreman Horblinski
Supervisor Hutton	Assistant Manager Metzler	

Supervisor Sanet commenced the Meeting at 7:00 PM.

1. **CALL TO ORDER**
2. **SALUTE TO THE FLAG**
3. **SWEARING IN OF OFFICER PAUL ANTONUCCI**
4. **PUBLIC HEARING**

The regular meeting was closed, and a public hearing meeting was open at 7:04PM to consider an ordinance of the Township of West Caln enacting a new Chapter 262. Property Registration to provide for administrative and permitting requirements when registering a short-term rental upon an owner-occupied property. Solicitor Venzie provided the following exhibits:

Exhibit B1- Proof of Publication

Exhibit B2- Letter from Solicitor Venzie’s office to the Daily Local News and the Chester County Law Library.

Solicitor Venzie also stated that the proposed ordinance had been posted to the township website. The public hearing was continued until the next Board of Supervisors meeting on April 24, 2024. The hearing was closed, and the regular meeting was reopened at 7:07PM by Supervisor Sanet.


5. **ADDITIONS, DELETIONS OR MODIFICATIONS TO THE AGENDA**

6. **EXECUTIVE SESSION**

Executive sessions were held on Tuesday, April 9, 2024, for legal and personnel reasons including litigation matters.

7. **RESIDENT’S COMMENTS**

- Chris Dunlap- 122 Cornwall Place- Board member for Calnshire HOA requested township assistance with DR Horton builders who purchased the remaining lots in Calnshire Estates. Construction sites are not being maintained and E&S controls are not working. Residents have received flat tires from nails that are in the street from the work being done.
- Carla Denbraven- 1354 Airport Road- Would like the township to settle ongoing litigation matters within the township.

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- John Hashem- 1481 Birdell Road- Mr. Hashem did not get a chance to sign in on the residents' comments sheet. Voiced concern that the "adjournment" which took place at the last BOS meeting can't be done under the sunshine act. Additionally, inquired as to whether the request he submitted at the last meeting will be done?

**8. APPROVAL OF THE MARCH 27, 2024 MINUTES**

Supervisor Hutton requested a change to the minutes to clarify why the Board convened into executive session during the meeting.

Motion to Approve with recommended change:

Motion: Supervisor Hutton      Second: Supervisor Sanet      Vote: 3-0-0

*Motion Passed*

**9. MANAGER'S REPORT**

The Board of Supervisors accepted the manager's report as presented.

**10. TREASURER'S REPORT**

Motion to Approve: Supervisor Martin      Second: Supervisor Hutton      Vote: 3-0-0

*Motion Passed*

**11. SOLICITOR'S REPORT**

Solicitor Venzie had nothing to report but wanted to clarify that the ongoing litigation matters in the township are due to property owners not complying with ordinances and appealing decisions that have been made by various township boards.

**12. POLICE REPORT**

The Board of Supervisors accepted the police report as presented.

**13. ROAD DEPARTMENT REPORT**

The Board of Supervisors accepted the road department report as presented.

**14. EMERGENCY MANAGEMENT COORDINATOR REPORT**


The Board of Supervisors accepted the EMC report as presented.

**15. FIRE MARSHAL REPORT**

NONE

**16. WAGONTOWN FIRE COMPANY**

The Board of Supervisors accepted the Fire Company report as presented.

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17. **WESTWOOD EMS SERVICE**

The Board of Supervisors accepted the Westwood EMS report as provided.

18. **HISTORICAL COMMISSION REPORT**

NONE

19. **OLD BUSINESS**

NONE

20. **NEW BUSINESS**

- a. Consider appointment of new member to the Planning Commission. A nomination was made by Supervisor Sanet to appoint Dawn Martz to the Planning Commission.

Motion to Approve: Supervisor Martin    Second: Supervisor Hutton    Vote: 3-0-0

*Motion Passed*

- b. Consider appointment of new member to the Zoning Hearing Board. A nomination was made by Supervisor Danet to appoint Brian Houck to the Zoning Hearing Board.

Motion to Approve: Supervisor Martin    Second: Supervisor Hutton    Vote: 3-0-0

*Motion Passed*

21. **INFORMATIONAL ITEMS**

NONE

22. **ADJOURNMENT**

With no further business at hand, the meeting was adjourned at 7:28PM

Motion to Approve: Supervisor Hutton    Second: Supervisor Martin    Vote: 3-0-0

Respectfully Submitted,

Amanda Metzler

Assistant Secretary

*Approved April 24<sup>th</sup>, 2024*