


West Caln Township Board of Supervisors	Wednesday, May 8, 2024 Minutes Public Meeting	
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A regular monthly meeting of the West Caln Township Board of Supervisors was held on Wednesday, May 8th, 2024, at 7:00 PM at the West Caln Township Building.

Present were:

Supervisor Martin	Solicitor Venzie	Chief Martinez
Supervisor Sanet	Manager Sauro	Assistant Foreman Yearsley
Supervisor Hutton	Assistant Manager Metzler	

Supervisor Sanet commenced the Meeting at 7:00 PM.

1. **CALL TO ORDER**

2. **SALUTE TO THE FLAG**

3. **ADDITIONS, DELETIONS OR MODIFICATIONS TO THE AGENDA**

4. **EXECUTIVE SESSION**
 Executive sessions were held on Tuesday, May 7, 2024, for legal and personnel reasons including litigation matters.

5. **RESIDENT’S COMMENTS**
 The Board has requested all persons making comments to list their name, address, telephone number on the sheet provided. There is a three (3) minute limit per person.
NONE

6. **APPROVAL OF THE APRIL 24, 2024 MINUTES**
 Motion to Approve: Supervisor Martin Second: Supervisor Hutton Vote: 3-0-0
Motion Passed

7. **MANAGER’S REPORT**
 The Board accepted the Manager’s report as presented.

8. **TREASURER’S REPORT**
 Motion to Approve: Supervisor Martin Second: Supervisor Hutton Vote: 3-0-0
Motion Passed

9. **SOLICITOR’S REPORT**
NONE

10. **POLICE REPORT**

The Board accepted the Police report as presented.

11. **ROAD DEPARTMENT REPORT**

The Board accepted the Road Department report as presented.

12. **EMERGENCY MANAGEMENT COORDINATOR REPORT**

The Board accepted the EMC report as presented.

13. **FIRE MARSHAL REPORT**

The Board accepted the Fire Marshal report as presented.

14. **WAGONTOWN FIRE COMPANY**

The Board accepted the Wagontown Fire Company report as presented.

15. **WESTWOOD EMS SERVICE**

The Board accepted the Westwood EMS report as presented.

16. **HISTORICAL COMMISSION REPORT**

The Board accepted the Historical Commission report as presented.

17. **OLD BUSINESS**

- a. 146/148 Cambridge Road – Discussion authorizing Township Solicitor to attend ZHB on May 15th

Motion to Approve: Supervisor Martin Second: Supervisor Hutton Vote: 3-0-0
Motion Passed

- b. 776 W Kings Highway – Discussion authorizing Township Solicitor to attend ZHB on May 15th

Motion to Approve: Supervisor Hutton Second: Supervisor Martin Vote: 3-0-0
Motion Passed


- c. 725 N Sandy Hill Road - Discussion authorizing Township Solicitor to attend ZHB on May 21st

Motion to Approve: Supervisor Martin Second: Supervisor Hutton Vote: 3-0-0
Motion Passed

18. **NEW BUSINESS**

- a. Resolution #2024-07 Supporting the America250

Motion to Approve: Supervisor Sanet Second: Supervisor Martin Vote: 3-0-0
Motion Passed

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b. Reaffirm Proclamation for Emergency Operations Plan
 Motion to Approve: Supervisor Sanet Second: Supervisor Martin Vote: 3-0-0
Motion Passed

c. Consider appointment of new Assistant Emergency Management Coordinator. Rebecca Patzek appointed to position.
 Motion to Approve: Supervisor Sanet Second: Supervisor Martin Vote: 3-0-0
Motion Passed

d. Consider appointment of Public Information Officer (PIO). Supervisor Hutton made a motion to appoint Chairman, Nathan Sanet to the position.
 Motion to Approve: Supervisor Hutton Second: Supervisor Martin Vote: 2-0-0
Motion Passed

19. INFORMATIONAL ITEMS

- a. Zoning Hearing application received for 572 Old Wilmington Road – Date to be determined. Manager Sauro stated this has been scheduled for June 18th, 2024.
- b. Conditional Use Hearing for 151 Lapp Farm Drive has been scheduled for May 22nd
- c. Supervisor Sanet stated that the first Townhall meeting is scheduled for June 25th, 2024 at 6:00PM at the Wagontown Fire Company.
- d. Supervisor Sanet brought up a recent incident that occurred within the township. Resident Cheryl Schroeder asked what could be done as a community to help prevent situations like this from occurring again.

20. ADJOURNMENT

With no further business at hand, the meeting was adjourned at 7:34pm
 Motion to Approve: Supervisor Martin Second: Supervisor Hutton Vote: 3-0-0

Respectfully Submitted,

Amanda Metzler
 Assistant Secretary
Approved May 22, 2024