

West Caln Township Board of Supervisors	<b>Wednesday, July 24, 2024</b> <b>Minutes</b> <b>Public Meeting</b>	
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A regular monthly meeting of the West Caln Township Board of Supervisors was held on Wednesday, July 24, 2024, at 7:00 PM at the West Caln Township Building.

Present were:

Supervisor Martin	Solicitor Venzie	Road Foreman Horblinski
Supervisor Sanet	Manager Sauro	
Supervisor Hutton	Assistant Manager Metzler	

Supervisor Sanet commenced the Meeting at 7:02 PM.

1. SALUTE THE FLAG
  
2. ADDITIONS, DELETIONS OR MODIFICATIONS TO THE AGENDA  
None
  
3. EXECUTIVE SESSION  
An executive session was held on Wednesday, July 24, 2024 for legal and personnel reasons including litigation matters.
  
4. RESIDENT’S COMMENTS
  - Sally Minninger- 102 Brandywine Drive – Concerned about township accepting grant money and wants to make sure that the township is aware of fine print/stipulations when/if grant funds are accepted. Wanted additional information regarding the updated Right to Know provisions.
  - Rocky Vento- Honeybrook Library- Thanked the Board for donation to the library but asked for an increase on next donation to help support expansion. Provided information on the many resources available at the library.
  - Georgine Glah- 267 Sandy Way- Inquired as to any updates regarding the traffic task force within the township.
  
5. APPROVAL OF THE JUNE 26, 2024 MINUTES  
Motion to Approve: Supervisor Martin      Second: Supervisor Hutton      Vote: 3-0-0
  
6. MANAGER’S REPORT  
The Board of Supervisors accepted the managers’ report as presented.

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7. TREASURER’S REPORT

Motion to Approve: Supervisor Martin      Second: Supervisor Hutton      Vote: 3-0-0  
*Motion Passed*

8. SOLICITOR’S REPORT

Solicitor Venzie provided an update that progress is being made regarding 210 E Mattson Hollow Road.

9. POLICE REPORT

The Board of Supervisors accepted the police report as presented.

10. ROAD DEPARTMENT REPORT

The Board of Supervisors accepted the Road Department report as presented.

11. EMERGENCY MANAGEMENT COORDINATOR REPORT

None

12. FIRE MARSHAL REPORT

None

13. WAGONTONE FIRE COMPANY

The Board of Supervisors accepted the Wagontown Fire Company report as presented.

14. WESTWOOD EMS SERVICE

The Board of Supervisors accepted the Westwood EMS report as presented.

15. HISTORICAL COMMISSION REPORT

The Board of Supervisors accepted the Historical Commission report as presented.

16. ZONING OFFICER REPORT

None

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**17. PARKS & RECREATION COMMISSION REPORT**

The Board of Supervisors accepted the Parks and Recreation report as submitted.

- a. A letter of resignation of all members of the Park and Recreation board was presented to the Board of Supervisors. The BOS accepted the letter of resignation.

**18. OLD BUSINESS**

None

**19. NEW BUSINESS**

- a. Consider authorizing solicitor to advertise for an Ordinance repealing Chapter 69 of the Code of the Township of West Caln titled Recreation Advisory Board

*This matter was tabled to a future date.*

- b. Consider to adopt updated Right-to-Know Policy provisions

Motion to Approve: Supervisor Hutton Second: Supervisor Martin Vote: 3-0-0

*Motion Passed*

- c. Consider appointment of EMC staff members

*This matter was tabled to a future date.*

- d. Ratify authorizing Fire Police to assist Goshen Fire Company with their annual Country Fair from July 29<sup>th</sup> through August 3<sup>rd</sup>.

Motion to Approve: Supervisor Martin Second: Supervisor Hutton Vote: 3-0-0

*Motion Passed*

- e. Ratification of Declaration of Disaster Emergency issued on July 19, 2024 as a result of damage from severe storms on July 16, 2024

Motion to Approve: Supervisor Hutton Second: Supervisor Sanet Vote: 3-0-0

*Motion Passed*

**20. INFORMATIONAL ITEMS**

- a. Conditional Use Application has been received for 1726 Telegraph Road. Applicant is seeking to run a kennel operation on the property
- b. August Zoning Task Force Meeting has been canceled. September meeting has been moved to Monday, September 9<sup>th</sup> at 6:30pm due to the Labor Day Holiday
- c. Zoning Hearing that was to be held on July 18<sup>th</sup> was canceled due to the storms and lack of power. New date to be determined.

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- d. Yard Sale scheduled for September 7, 2024. The township will be holding an EMS event that same day beginning at 11am.

21. ADJOURNMENT

With no further business at hand, the meeting was adjourned at 7:40p.m.

Motion to Adjourn: Supervisor Martin    Second: Supervisor Sanet    Vote: 3-0-0

Respectfully Submitted,

Amanda Metzler  
Assistant Township Manager  
*Approved August 28, 2024*