West Caln Township
Parks & Recreation Board

Agenda / Meeting Minutes Thursday, September 11, 2025, 7:00pm



Public Meeting

Committee Present: Holly Potoeski Rebecca Pelet Karen Bourne
Becca Patzek Shannon Dunlap

Additional Present:

 Call to Order at pr 	1. Can to Order at pr
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2. Approval of the August 2025 Minutes

Motion to Approve: ___ ; Vote: _/_

3. Public Input: Call for Feedback, Comments, Ideas, Concerns

4. Old Business

- a. Parks and Recreation Report given by John
 - i. Look into adding an AED at the park
- b. Residents Day recap
 - i. Pull raffle winners
 - ii. Recap and review
- c. Truck or Treat action items

3. New Business

- a. Review process for Supervisor Liaison
- b. Tree Lighting event tasks
 - Create to-do list for Oct. meeting
- c. Fundraiser for the Police Dept. decide on the next step to get this planning started
- d. Start booking food trucks for the tentative 2026 dates?
 - i. Hop into Spring 3/28/26, no raindate
 - ii. Community Yard Sale 5/16/26, no raindate
 - iii. Residents Day 9/12/26
 - iv. Trunk or Treat 10/23/26
 - v. Tree Lighting 12/5/26

4. Informational Items

- d. Calendar dates for 2025:
 - i. Trunk or Treat: 10/24/25, raindate: 25th
 - ii. Tree Lighting: Saturday, 12/6/25; rain date 7th

5. Review of Action Items

6. Adjournment

Next Supervisors Meeting: Wed., September, 17th at 7 pm. Who can represent our Committee:

With no further business, the meeting	was adjourned at _	pm. The next meeting is scheduled
for Thursday, October 9, 2025, at 7 pr	n.	
Motion to Approve: Second:	; Vote: _/_	